

Scottish Communities Climate Action Network (SCCAN) CIC

Climate for Change (C4C) Coordinator **3 days per week / 0.6FTE (or freelance)**

Job Title	Climate for Change (C4C) Coordinator
Reports to	SCCAN Convenor
Salary	£35,000 per annum pro rata (0.6 FTE) or freelance contract (up to 50 days initially)
Location	Working from home - potentially ranging over all of Scotland
Hours	22 hours / week. This is a flexitime post.
Contract	This is a post funded by the Scottish Government - Fixed Term initially until the end of March 2022. Grant allocation for the financial year 2022-23 is subject to written confirmation by the Scottish Ministers following the outcome of the annual spending reviews.
Employee benefits	35 days annual leave per annum (pro-rata), including public holidays and 3% employer pension contribution.
Closing Date	12noon Friday 10 December 2021
Interview Date	Thursday 16 December 2021

Background

The aim of Scottish Communities Climate Action Network (SCCAN) is to support community led action to address the climate and nature emergency and work for a just, thriving and resilient Scotland. We believe that as many people as possible need to be engaged in discussion and action to face up to the challenges that we face.

Following the UN COP26 in Glasgow the Scottish Government has invited SCCAN to run a [Climate for Change \(C4C\)](#) project - using a successful approach pioneered in Australia. This works by engaging friends and neighbours in conversations about, and taking action on, the climate crisis - with people they trust. The approach and model used has proved highly effective in enabling new audiences to take action at both depth and scale.

SCCAN Climate for Change (C4C) Coordinator

Job Purpose

The Climate for Change Coordinator will be responsible for the detailed design, development and roll out of a **Climate for Change** programme in Scotland.

Main Responsibilities

1. Liaise with and learn from the Australian developers of **Climate for Change (C4C)** to acquire and adapt the material for use in Scotland [This means initially some early mornings / late evenings to liaise with the Australian creators of C4C]
2. Pilot the facilitation of conversations using the adapted materials with at least three diverse pathfinder communities
3. Collate feedback and edit the materials and adapt the approach in response
4. Set up a monitoring and evaluation process to record and analyse C4C outcomes
5. Develop and organise delivery of training for at least ten volunteer **C4C Facilitators** to use the materials and approach in their own communities
6. Support ongoing sharing of learning and experience between Facilitators
7. Commission the design, development (and ensure maintenance of) an interactive support web presence for C4C in Scotland
8. Collaborate closely with other SCCAN freelancers and members of SCCAN's working groups / circles to integrate C4C into the overall work of SCCAN: networking and story weaving and developing regional climate action networks.

Knowledge, Skills and Experience Required: E = Essential / D = Desirable

- E Experience in management and delivery of educational / engagement programmes
 - E Experience of network building - developing and maintaining partnerships
 - E People management experience
 - E Experience of hosting and facilitating meetings and public engagement events
 - E Knowledge of community project funding and experience of applying for funding
 - E Great team player with excellent communication and organisational skills
 - E Professional manner, well-developed interpersonal skills, including listening skills and experience of using own initiative in supporting others
 - E Undergraduate or Postgraduate qualification in Community Studies, Environment or Climate-related subjects or other relevant field - or equivalent work experience
 - E High level of personal initiative and ability to work proactively and autonomously.
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- D Experience of community led climate action projects and initiatives
 - D Experience of sociocratic governance and processes
 - D Budget / financial management experience
 - D Substantial knowledge and understanding of the complexities of climate change.

For more on SCCAN see <https://scottishcommunitiescan.org.uk/about-us/how-we-work/>

If you would like to discuss this post or its requirements please contact:
Philip Revell, SCCAN Convenor, convenor@scottishcommunitiescan.org.uk

SCCAN Climate for Change (C4C) Coordinator

SCCAN is an equal opportunity organisation which aims to be family friendly. We encourage applications from under-represented sections of society, including but not limited to: people with disabilities, people of colour, trans and non-binary people, other members of the LGBTQI+ community, and women.

To apply please email convenor@scottishcommunitiescan.org.uk.

Your application should take the form of a single document containing:

- a covering letter (maximum 2 pages) outlining the reasons we should appoint you
- a CV (maximum 2 pages) including
 - an indication of your recent employment / activities with reason for leaving **plus**
 - the names, email and phone number of two people who have agreed to provide a Reference [only contacted after interview].

Please give the document filename: **YOURSURNAME - C4C Coordinator** with the same document name used in the Subject line of the email - to help us keep track of applicants.

Please do not include your date of birth or photo in any of the documents. The panel will shortlist on the basis of evidence provided of meeting the Essential criteria with secondary weight given to Desirable criteria.